



66 Marin Street  
 Watsonville, CA 95076  
 831-722-0310

THE MISSION OF THE PAJARO VALLEY PUBLIC CEMETERY DISTRICT IS TO PROVIDE EFFICIENT COST - EFFECTIVE BURIAL SERVICES FOR THE COMMUNITY, AND PROVIDE MAINTENANCE TO THE CEMETERIES IN A RESPECTABLE, CLEAN AND SAFE MANNER THAT APPROPRIATELY HONORS THE LOVED ONES OF THE FAMILY, FRIENDS, AND THE COMMUNITY AT LARGE, PAJARO VALLEY PUBLIC CEMETERY DISTRICT CONSISTS OF THE FOLLOWING CEMETERIES: DAY VALLEY, PIONEER, VALLEY CATHOLIC, VALLEY PUBLIC AND WATSONVILLE CATHOLIC.

**Minutes of the September 10, 2024 Regular Meeting**

The Board of Trustees of the Pajaro Valley Public Cemetery District held a regular meeting on September 10, 2024 at 66 Marin Street, Watsonville, CA 95076.

**Chairman:** Violet Lucas

**Vice-Chair:** Robert Tanner

**Trustees:** Edward Banks, Nancy Bilicich and Steven A. George

**District Manager:** Elizabeth Lopez

1. Call Meeting to Order: The meeting was called to order by Chairman Lucas at 2:00 p.m.  
 Roll call: All Trustees were present.
2. Review of Agenda: No items being pulled from the agenda or continued to another date.
3. Public comment: No public comment
4. Minutes, Expenses and Financial Report:
  - a) Minutes: Trustee Tanner moved and Trustee George seconded to approve the minutes of August 13, 2024. Motion unanimously approved.
  - b) Expenses: Trustee Banks moved and Trustee Tanner seconded to approve the warrants/expenses dated August 7, 2024 and August 13, 2024.
  - c) Ledger/Bank Statement/Financial Report were reviewed for August 2024.

WARRANTS FOR APPROVAL August 7, 2024

Cruzio Internet - August 2024	119.36
Bill Clark - July 2024	900.00
Sturdy Oil (Fuel)	276.72
D & G Sanitation LLC	500.00
Home Depot - Ground Supplies - July 2024	<u>656.65</u>
	\$2,452.73

WARRANTS FOR APPROVAL August 13, 2024

Cruzio Internet - September 2024	120.46
PG&E (66 Marin St) - July 2024	255.34
Ameritas Insurance - August 2024	822.86
PG&E (Valley Public) - July 2024	549.63

Asco Pacific - Ground Supplies	781.58
City of Watsonville Utilities - Pioneer - July 2024	2074.62
City of Watsonville Utilities - Watsonville Catholic - July 2024	225.22
PG&E (Pioneer)- July 2024	11.46
Davis Auto Parts - July 2024	89.37
EVMC Landscaping - Valley Catholic Building & Improvements	4,760.00
Watsonville Ford - Equipment	54,000.00
A.L. Lease Co. (Grounds Supplies)	21.77
County of Santa Cruz DPW- July 2024	149.86
Panther Protective Services - July 2024	1,700.00
Sturdy Oil (Fuel) July 2024	453.08
D & G Sanitation LLC - July 2024	40.00
Tri - County Landscape Supply - Ground Supplies	94.94
Tri - County Landscape Supply - Building and Improvements	7,148.53
Davis Auto Parts - August 2024	93.28
Andy's Lawn Equipment Repair - Equipment Services	270.00
Green Waste - July 2024	1,388.73
PG&E (66 Marin St) - August 2024	243.44
Elizabeth Lopez Reimbursement - Grounds Supplies	94.17
Elizabeth Lopez Reimbursement - Supplies	23.96
Elizabeth Lopez Reimbursement - Equipment Supplies	167.78
Elizabeth Lopez Reimbursement - Clothing & Personal Supplies	20.80
Elizabeth Lopez Reimbursement - Equipment Lease & Rent	<u>1,231.28</u>
	\$76,832.16

5. New Business:

- a) District Budget Overview: The district budget was reviewed by the board of trustees.
- b) Land Acquisition: The board of trustees reviewed information on the property located in Watsonville.

6. District Manager Report:

- a) Update of Monthly Activities: The district got audited on August 29, 2024. The crew has continue working on the irrigation systems at Watsonville Catholic and Valley Public Cemeteries.
- b) Staff and Equipment Report: The crew has continued with regular maintenance on all cemeteries.

7. Trustee Comments, Questions or Suggestions: Trustee George will be attending CAPC area meeting.

8. Topics for next meeting October 8, 2024: Endowment Care

9. Trustee Tanner moved and Trustee George seconded to adjourn the meeting at 3:04 p.m.

Minutes Approved: Violet M. Lucas  
Board Chair or Designee

Date Approved: 10/8/2024

Printed Name  
Of Signer:

VIOLET M. LUCAS