



PAJARO VALLEY
PUBLIC CEMETERY DISTRICT

66 Marin Street
Watsonville, CA 95076
831-722-0310

THE MISSION OF THE PAJARO VALLEY PUBLIC CEMETERY DISTRICT IS TO PROVIDE EFFICIENT COST - EFFECTIVE BURIAL SERVICES FOR THE COMMUNITY, AND PROVIDE MAINTENANCE TO THE CEMETERIES IN A RESPECTABLE, CLEAN AND SAFE MANNER THAT APPROPRIATELY HONORS THE LOVED ONES OF THE FAMILY, FRIENDS, AND THE COMMUNITY AT LARGE, PAJARO VALLEY PUBLIC CEMETERY DISTRICT CONSISTS OF THE FOLLOWING CEMETERIES: DAY VALLEY, PIONEER, VALLEY CATHOLIC, VALLEY PUBLIC AND WATSONVILLE CATHOLIC.

Minutes of the May 12, 2026 Regular Meeting

The Board of Trustees of the Pajaro Valley Public Cemetery District held a regular meeting on May 12, 2026 at 66 Marin Street, Watsonville, CA 95076.

Chairman: Robert Tanner

Vice-Chair: Nancy Bilicich

Trustees: Edward Banks, Steven A. George and Violet Lucas

District Manager: Elizabeth Lopez

1. Call Meeting to Order: The meeting was called to order by Chairman Tanner at 2:00 p.m.
Roll call: All trustees were present.
2. Confirmation of Agenda: No items being pulled from the agenda or continued to another date.
3. Public comment: J. Colendich, M. Colendich, A. Parker and E. Mehl were present to provide the district with information regarding potential land for the district.
Sales representative from C&N Tractors was present to review and explain the reason for the price increase on the previously submitted Kubota tractor proposal.
4. Minutes, Expenses and Financial Report:
 - a) Minutes: Trustee George moved and Trustee Banks seconded to approve the minutes of May 12, 2026. Motion unanimously approved.
 - b) Expenses: Trustee Banks moved and Trustee George seconded to approve the warrants/expenses dated April 14, 2026 and April 17, 2026.
 - c) Ledger/Bank Statement/Financial Report were reviewed for the month of April 2026.

WARRANTS FOR APPROVAL APRIL 14, 2026

Bill Clark - March 2026	975.00
ACE Hardware - March 2026	384.18
Sturdy Oil (Fuel) March 31, 2026	728.98
County of Santa Cruz DPW - March 2026	344.43
D & G Sanitation LLC -March 2026	40.00
Pajaro Valley Lock Shop	119.20
Green Waste - March 2026	1416.06

Panther Protective Services -March 2026	1700.00
Streamline - April 2026	436.10
Big Creek - Grounds Supplies	82.29
Cruzio Internet May 2026	142.16
Davis Auto Parts - Equipment Supplies	195.57
Kirk & Simas	530.00
Elizabeth Lopez - Supplies	41.51
Elizabeth Lopez - Special Dist. Exp-Service	350.00
Elizabeth Lopez - Manit Ground Supplies	10.58
Elizabeth Lopez - Small Tools & Inst.	<u>1,620.52</u>
	\$9,116.58

WARRANTS FOR APPROVAL APRIL 17, 2026

California Department of Tax and Fee Administration (4th Qtr. Tax)	<u>3337.00</u>
	\$3,337.00

5. Administrative Action (Pending Business):
 - a) Land Acquisition: The Board of Trustees will continue to review and evaluate the information provided by members of the public during the comment period.
6. New Business:
 - a) Agreement for Real Property Services between the County of Santa Cruz and Pajaro Valley Public Cemetery. Trustee Banks moved, and Trustee Bilicich seconded, to postpone consideration of the agreement pending further exploration of potential land opportunities. The motion unanimously approved.
 - b) RDO Equipment Proposal – John Deere Mower: Trustee Bilicich moved, and Trustee Banks seconded, to approve the proposal for the purchase of a new John Deere mower. The motion unanimously approved.
 - c) 66 Marin Street (Private Driveway): This item was moved immediately following public comment. The Board of Trustees reviewed the property boundaries and determined that the driveway belongs to the district. The left side of the entry driveway will be painted red, and signage will be installed.
 - d) Budget: Fiscal Year 2026 – 2027 (Draft): The Board of Trustees reviewed the draft of the Fiscal Year 2026–2027 budget.
 - e) Burial Price List: 2026 – 2027 (Draft): The Board of Trustees reviewed the draft burial price list for fiscal year 2026–2027.
7. District Manager Report:
 - a) Update of Monthly Activities: All cemeteries were picked up and mowed in preparation for Mother’s Day.
 - b) Staff and Equipment Report: The crew received positive feedback from the community, noting how beautiful the cemeteries are looking.
8. Trustee Comments, Questions or Suggestions: Trustee discussed the potential need for public restroom facilities at Valley Public Cemetery and agreed that additional evaluation is needed before determining whether installation is necessary.
9. Topics for next meeting June 14, 2026: Budget and Burial Price List for Fiscal Year 2026–2027, and Manager’s Evaluation.

10. Trustee Banks moved and Trustee George seconded to adjourn the meeting at 3:54 p.m.

Minutes Approved: Robert Tanner

Date Approved: 6/9/26

Board Chair or Designee

Printed Name
Of Signer:

ROBERT TANNER